

# DAYCARE APPLICATION

Child's First Name: \_\_\_\_\_ Middle: \_\_\_\_\_ Last Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip Code: \_\_\_\_\_ Sex: \_\_\_\_\_ DOB: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Parent 1 First Name: \_\_\_\_\_ Middle: \_\_\_\_\_ Last Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip Code: \_\_\_\_\_ Relation to Child: \_\_\_\_\_

Home Phone: ( ) \_\_\_\_\_ Cell Phone: ( ) \_\_\_\_\_ Work Phone: ( ) \_\_\_\_\_ Other: ( ) \_\_\_\_\_

Parent 1 Birthplace: \_\_\_\_\_

Parent 2 First Name: \_\_\_\_\_ Middle: \_\_\_\_\_ Last Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip Code: \_\_\_\_\_ Relation to Child: \_\_\_\_\_

Home Phone: ( ) \_\_\_\_\_ Cell Phone: ( ) \_\_\_\_\_ Work Phone: ( ) \_\_\_\_\_ Other: ( ) \_\_\_\_\_

Parent 2 Birthplace: \_\_\_\_\_

Parent/Guardian with Legal Custody: \_\_\_\_\_

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Before this year, was the child in Daycare or at Home?: Daycare/Preschool setting \_\_\_\_\_ At Home \_\_\_\_\_

Does the child have siblings? CIRCLE THE CORRECT ANSWER: YES NO If YES, How many siblings? \_\_\_\_\_

**How many:** \_\_ Older boy siblings? \_\_ Older girl siblings? \_\_\_\_ Younger boy siblings? \_\_ Younger girl siblings?

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## **Emergency Contact (in order of contact preference):**

1 - First Name: \_\_\_\_\_ Middle: \_\_\_\_\_ Last Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip Code: \_\_\_\_\_ Relation to Child: \_\_\_\_\_

2 - First Name: \_\_\_\_\_ Middle: \_\_\_\_\_ Last Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip Code: \_\_\_\_\_ Relation to Child: \_\_\_\_\_

3 - First Name: \_\_\_\_\_ Middle: \_\_\_\_\_ Last Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip Code: \_\_\_\_\_ Relation to Child: \_\_\_\_\_

**Person(s) authorized to drop-off/pick-up the Child at the daycare:**

1 - First Name: \_\_\_\_\_ Middle: \_\_\_\_\_ Last Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip Code: \_\_\_\_\_ Relation to Child: \_\_\_\_\_

2 - First Name: \_\_\_\_\_ Middle: \_\_\_\_\_ Last Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip Code: \_\_\_\_\_ Relation to Child: \_\_\_\_\_

3 - First Name: \_\_\_\_\_ Middle: \_\_\_\_\_ Last Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip Code: \_\_\_\_\_ Relation to Child: \_\_\_\_\_

**I understand that it is my responsibility to update this form in the event that I no longer wish to authorize one or more of the above listed individuals to pick-up my child.**

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**NAPTIME/QUIET TIME - SLEEPING AND NAPPING ARRANGEMENT:**

I understand that my child \_\_\_\_\_ will be using a cot or mat at nap. He/she will be supervised visually or via baby monitor from the same floor. The general nap schedule is from around 11:30pm-2:30pm. I agree to bring every Monday morning a clean sheet/blanket for my child that I will take home on Friday to be cleaned and returned to the school.

Location where the child will sleep: \_\_\_\_ Classroom Area \_\_\_\_ Bedroom Area \_\_\_\_ Other: \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**PARK, WALKS, AND FIELD TRIP PERMISSION SLIP:**

I give permission for my child to participate in regular supervised outdoor activities on/off daycare property such as visits to the local library, walks/playtime at nearby parks, and also attend scheduled/planned field trips. For my child to be able to participate in a scheduled field trip, I understand a form will be placed in my child's cubby. I'll need to sign a field trip form permission slip before the scheduled trip and will be notified at least one week in advance to the nature/cost of the field trip.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**EMERGENCY TRANSPORT & TREATMENT**

**(FILL OUT EITHER SECTION 1 OR 2 BELOW – Do not fill out both)**

**1 – Permission to Transport and Secure Treatment:**

In the event that I can't be reached to make arrangements for emergency medical or dental care for my child, I grant permission to the School to take my child \_\_\_\_\_ to the nearest hospital or medical or dental facility for treatment for any accident or illness as deemed necessary by the School. I accept full liability for all treatment and ambulance expenses.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**OR**

**2 – Refusal to Grant Permission:**

In the event that I can't be reached to make arrangements for emergency medical or dental care for my child, **I DO NOT** grant permission to the School to take \_\_\_\_\_ to the nearest hospital or medical or dental facility for treatment for any accident or illness as deemed necessary. Instead, I wish the following action be taken:

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Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PHOTO AND VIDEO RELEASE FORM:**

I acknowledge that the school and/or any of its employees or affiliates may take pictures or videos that may include my child. I give permission to post the pictures and/or videos to the school's website and/or social media page/group and waive any rights of compensation or ownership thereto.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**APPLICATION OF OVER THE COUNTER MEDICATION:**

I authorize the school to apply non-prescription over the counter (OTC) medication on my child, as needed, including sunscreen, diaper ointment or cream, and insect repellent. All OTC products will be in the original container, and if provided by the parent/guardian, labeled with the child's name. All OTC products will be used according to the manufacturer's recommendation and instructions for application and will not be used beyond the expiration date of the product.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PARENT HANDBOOK ACKNOWLEDGEMENT:**

I acknowledge that I have received a copy of the Parent Handbook and agree to abide with all the policies and procedures outlined in the Handbook. I understand that the school may change the contents of the Parent Handbook at any time provided they offer 30 day notice to the Parents.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_